

Keyguard Instructions



Thank you for purchasing Keyguard by Burton Safes Ltd. In order to correctly install and use your Keyguard it is important that you read and follow these instructions carefully.

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GETTING STARTED.

Please note that all Keyguard safes are supplied without a preset code. To open the Keyguard for the first time replicate the following steps:

1. With the Keyguard in an upright position (As pictured) slide the button marked 'Clear' downwards and then release it allowing the button to return to its usual position.
2. Firmly hold the fascia of the Keyguard and simultaneously slide the button marked 'Open' downwards. With the 'Open' button still pushed downward pull the fascia away from the safe body.

SETTING YOUR OWN CODE.

1. Place the fascia of the Keyguard face down on a firm surface.
2. Decide upon your new personal code, please be aware that you may only use each number and / or letter once. (It is suggested that you select a 4-8 digit

figure for your new code. It is very important that you remember this combination.)

3. To set your code you will require a small flat-headed screwdriver. Observe that on the back of the Keyguard fascia there are twelve slotted disks with arrows pointing upward. These disks are numbered or lettered and represent each of the twelve available digits. Flip the safe cover face up and familiarise yourself with which disks represent which number.

4. Unscrew the small screw that holds the numbered plastic plate in position. Now remove the plate from the fascia.

5. Using the screwdriver turn the disk that represents the first number or letter in your code 180° so that the arrow now points downward. Repeat this step for each number and / or letter in your code.

6. Replace the numbered plastic plate and secure it in position with the small screw.

7. Once you have input your code you should check that it has been correctly set. It is vital that you first check this with the Keyguard open. **DO NOT YET REPLACE THE FACIA!**

CHECKING YOUR CODE.

1. With the Keyguard fascia in an upright position slide the button marked 'Clear' downwards and then release it allowing the button to return to its usual position.
2. Input each digit of your personal code, one figure at a time. It does not matter which order you punch in your numbers and / or letters. For instance if your personal code is 1-2-3-4-B you can input your code as B-4-3-2-1 or 3-1-B-2-4 etc. and the Keyguard will still operate.
3. Once you have depressed the buttons for each number in your code the 'Open' button should slide easily downwards.

N.B. If any of the numbered buttons fail to depress after you have set your code then please ensure that they have been turned fully 180°.

4. Re-check that your code works two or three more times. If these tests are

successful you can now place the Keyguard fascia into its position on the body.

REPLACING THE FACIA.

1. Start by resetting the lock by sliding down the clear button and releasing it.
2. Input your new personal code and depress the 'Open' button (Do not release the open button yet.).
3. Note that on the lowest edge of the fascia there is an extended metal keep. Locate this keep into the shaped recess on the lowest inside surface of the Keyguard body.
4. Push the fascia forward into position and release the 'Open' button. The Keyguard should now be shut.

NORMAL KEYGUARD USE.

Your Keyguard can now be operated using the techniques you have learnt so far. The following points should help clarify any final uncertainties.

1. During any operation of the Keyguard always begin by depressing the 'Clear' button.
2. To open first input your personal code and depress the 'Open' button, whilst simultaneously pulling the fascia towards you.
3. To close the Keyguard follow the steps described in the section 'Replacing the fascia'.

CHANGING YOUR CODE.

You may wish at some stage to alter the personal code you have set. You can change your code by following the steps below.

1. In the usual manner open your Keyguard and remove the fascia.
2. To change the code you will need a small flat-headed screwdriver. Now begin by placing the fascia face down.
3. Unscrew the small knob that holds the numbered metal plate in position. Now remove the plate from the fascia.

4. Again note the arrows displayed on the slotted disks. Using the screwdriver return any of the disks used in the original code to their upright and neutral position.

5. Now carefully repeat all of the steps in the sections marked 'Setting your own code' and 'Checking your code'.

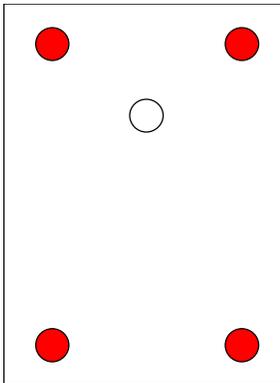
FITTING YOUR KEYGUARD.

To fit your Keyguard you will need the following tools:

- Power Drill
- 5mm Masonry Drill Bit
- Small Socket Driver
- 8mm Socket Head
- Marker Pen

NOTE: Your Keyguard should be fitted to a solid surface. We recommend brickwork, stone, concrete or steelwork

1. The template below shows where to fix the 4 bolts provided with your Keyguard. Open your Keyguard and use these 4 fixing holes to mark the wall. Ensure you choose a location that allows the best possible fixing e.g. the centre of a brick. N.B. You must never fix into the mortar



2. Now use the 5mm drill bit to make a hole 55mm deep in each of the marked fixing holes

3. Open the door of your Keyguard and place the whole unit onto the wall lining up the holes

4. Push the fixing bolts that have been supplied with your Keyguard into each of the holes

5. Tighten each bolt fully using a socket set

TROUBLESHOOTING.

- Once the fitting is complete if the door closes but does not lock, test locking it when the door is in the open position. If it works, it is likely that the fixing bolts are protruding too far into the Keyguard.

- Try to secure them further into the wall and close the door
- If the buttons will not press, ensure that the dial is in the vertical position
- If your code does not work, press the 'CLEAR' button and start again

LIMITED WARRANTY.

Burton Safes Ltd, Brockholes, Holmfirth, HD9 7BN, Tel: 01484 663388, ("Burton Safes") warrants the original buyer of its products for a period of 1 year after the date of purchase that the products are free from defects in workmanship and materials. This warranty does not cover forgotten or incorrectly set combinations. Burton Safes will, without charge to the buyer, repair or replace, at its option, any defective product returned by the original buyer to Burton Safes at the business address above within 1 year of purchase. The foregoing warranty does not cover damage caused by abuse or misuse. Burton Safes does not warrant that this product cannot be broken into.

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In the event of product malfunction please contact Burton Safes Ltd on 01484 663388.



Operating and Fixing Instructions

Burton Safes Ltd. advocate safe working practices. Please take care when using power tools to fix this product into position.